

**Meeting Minutes**

May 10, 2022

9:00 a.m. Remote Meeting

**Members Present**

- David Bastian, Chair
- Caitlin Finley
- Kim Chose
- Derek Matthews
- Gail Kelsie
- Tom Peterson
- Bill Ronhaar
- Angela Balconi
- Lori Smith

**Liaisons and Staff Present**

- Jon Burke, WSBA Staff Liaison
- Katherine Skinner, RSD Analyst
- Carla Higginson, BOG Liaison
- Renata de Carvalho Garcia, RSD Director
- Bobby Henry, RSD Associate Director
- Anne Trent, RSD Paralegal

**PUBLIC SESSION**

- The meeting was called to order at 9:00 a.m. The Chair confirmed that a quorum was present
- The Board approved the March 11, 2022 Meeting Minutes.
- New Board member Angie Balconi introduced herself.
- Staff liaison Jon Burke discussed the proposed budget for FY2023. The expenses for the budget will be based on the number of board meetings that will be in-person.
- FY2023 Schedule for LP Board Meetings. The Board decided to schedule five (5) LP Board meetings for FY2023 that will be virtual except for the winter meeting in March 2023, which will be in-person. The meetings will generally be scheduled every other month on the first or second Tuesday starting on 9:00 a.m.
- Bobby Henry discussed the use of new testing software for future LPO examinations, starting with the July 25, 2022 exam.
- The Board discussed recruiting for Board positions that will be vacated soon, the application process for Board positions and the need to elect a new Chair. The Board nominated Tom Peterson and Bill Ronhaar to run for the Chair position. The Board submitted their choices for the Chair to the staff liaison, who will tally the votes and announce the winner after the meeting.
- The meeting adjourned at approximately 11:10 a.m.



Respectfully submitted,  
Jon Burke  
WSBA Staff Liaison to the LPB

