

Meeting Minutes

August 17, 2021

9:00 a.m. Remote Meeting

Members Present

- David Bastian, Chair
- Tina Carroll
- Caitlin Finley
- Kim Chose
- Derek Matthews
- Shelley Miner
- Tom Peterson
- Bill Ronhaar
- Lori Smith

Liaisons and Staff Present

- Jon Burke, WSBA Staff Liaison
- Shay Adhikari, RSD Paralegal
- Carla Higginson, BOG Liaison
- Renata de Carvalho Garcia, RSD Director
- Bobby Henry, RSD Associate Director

Public Meeting Agenda:

- The meeting was called to order at 9:02 a.m.
- The Board approved the July Minutes.
- The Board discussed the email titled "22U/22V – OSSM" regarding the rule and process on how to prepare OSSM Forms. The Board decided it would be best to prepare and send a responsive email to Michelle Keck and send emails to all LPOs. WSBA Staff to draft response and Shelley Miner to review draft for approval. The Board stated that this is not an approved form and the parties or their agents, not LPOs, should be responsible for preparing and executing this form.
- The Board discussed the new MCLE requirement, which is applicable to LPOs, requiring 1 CLE credit hour on the subject of equity and inclusion per three-year reporting period starting with the 2023-2025 reporting periods
- The Board discussed the TAXICAB Task Force memorandum sent by the executive director regarding the implications of the WSBA Bylaws on the LP Board. The Board decided to table the discussion of the topic until the next meeting to provide board members time to review the materials. Comments by board members should be emailed to Tom Peterson before the next meeting of the LP Board.



Executive Session:

- The Board discussed the grading of the LPO Examination. Individual board members graded the Performance Test portion of the LPO Examination and submitted the grades for those tests during the meeting.
- The meeting adjourned at 10:54 a.m.

Respectfully submitted,

Jon Burke

WSBA Staff Liaison to the LPB

