

Meeting Minutes

August 16, 2022

9:00 a.m. Remote Meeting

Members Present

- Angela Balconi
- David Bastian, Chair
- Kim Chose
- Caitlin Finley
- Gail Kelsie
- Derek Matthews
- Tom Peterson
- Bill Ronhaar
- Lori Smith

Liaisons and Staff Present

- Jon Burke, WSBA Staff Liaison
- Renata de Carvalho Garcia, RSD Director
- Bobby Henry, RSD Associate Director
- Carla Higginson, BOG Liaison
- Katherine Skinner, Law Clerk Program Lead
- Anne Trent, RSD Paralegal

PUBLIC SESSION

- The meeting was called to order at 9:00 a.m. The Chair confirmed that a quorum was present.
- The Board approved the proposed June 7, 2022 meeting minutes.
- Discussion of amendments to LPO Form 10-05(i) and (r) Statutory Warranty Deed was postponed until the next meeting.
- Budget Forecast for FY2023. Staff liaison Jon Burke discussed budget discrepancies and LPO funds. Bobby Henry noted that not all expenses related to administration of the license or to member benefits are able to be allocated to the LPO cost center. The Board voted to accept the proposed budget for FY2023.
- Open Board Positions. The Board discussed the open position on the Board. To comply with APR 12, this position would need a lawyer who is also in the real estate industry. The Board members will continue to work on reaching out to potential candidates who could fill the position.
- Disciplinary Committee. The position of Chair of the Disciplinary Committee will become open when Bill Ronhaar becomes Chair of the Board. One board member expressed interest in the position and will discuss it with Bill Ronhaar.

EXECUTIVE SESSION

- The Board graded the performance portion of the July 25, 2022 LPO examination.



- The meeting adjourned at 11:20 a.m.

Respectfully submitted,

Jon Burke

WSBA Staff Liaison to the LPB

