

LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

Meeting Minutes for March 13, 2023

Meeting held in-person and via Zoom
1:00 p.m.

LLLT Board Members in Attendance:

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| <input type="checkbox"/> Sarah Bové | <input checked="" type="checkbox"/> Crystal Lambert |
| <input checked="" type="checkbox"/> Margaret Bridewell | <input checked="" type="checkbox"/> Phyllis Lykken |
| <input checked="" type="checkbox"/> Jennifer Bull | <input type="checkbox"/> Thomi Manker |
| <input checked="" type="checkbox"/> Christy Carpenter | <input type="checkbox"/> Carolyn McKinnon (ex officio) |
| <input checked="" type="checkbox"/> Steve Crossland, Chair | <input checked="" type="checkbox"/> Jennifer Ortega |
| <input checked="" type="checkbox"/> John Darling | <input type="checkbox"/> Athan Papailiou |
| <input checked="" type="checkbox"/> Deanna George | <input checked="" type="checkbox"/> Amy Riedel |
| <input checked="" type="checkbox"/> Nancy Ivarinen, Vice Chair | <input type="checkbox"/> Nicole Searing |

Liaisons in Attendance

- Sunitha Anjivel, BOG Liaison
- Lauren Boyd, BOG Liaison
- Cathy Biestek, WSBA Staff Liaison

Other WSBA Staff in Attendance:

- Renata de Carvalho Garcia, Chief Regulatory Counsel
- Bobby Henry, RSD Associate Director
- Terra Nevitt, Executive Director
- Kat Skinner, Law Clerk Lead
- Anne Trent, Paralegal

Others in Attendance During Some or All of the Meeting:

Miryam Gordon

PUBLIC SESSION

Call to Order / Preliminary Matters

The meeting was called to order at 1:01 p.m. by Chair Steve Crossland.

Meeting Minutes

The Board approved the January 9, 2023, meeting minutes.

Outreach and Press Update

The Board discussed the updated WSBA deskbook that now includes a chapter on LLLTs written by Nancy Ivarinen and Jennifer Bull. An attorney from Christy Carpenter's office is going to speak at the Oregon House of Representatives to discuss the LLLT program. Jennifer Ortega gave a presentation in Arizona for paraprofessionals.



TAXICAB

The Board was updated on the progress of the TAXICAB memorandum. The BOG will review at their next meeting.

Committee Updates and Check-ins

CLE Committee Nancy Ivarinen and Jennifer Ortega working to draft instructions for how to use the updated Real Property Division Form. They are working to develop and schedule a mandatory CLE to explain the form to the LLLTs. Board discussed LLLT professional liability insurance policy minimum with respect to real-property division matters.

Family Law Practice Area Committee Jennifer Ortega shared that mostly focused on edits to instructions for Real Property Division Form and the related CLE.

Nominations Committee Due to the potential downsizing of the Board from 15 members to 11, the Board discussed waiting to recruit for FY2024 Board membership until the amendments to APR 28 are adopted. WSBA staff to review appointment letters and current board member term history to determine how many positions will need to be filled, if any.

Status Update on Proposed Amendments to APR 28

The staff liaison updated the Board on the status of the proposed amendments to APR 28. No comments have been submitted and the deadline for comments is April 30, 2023. The Supreme Court could discuss the proposed changes in June.

FY2024 Budget

The Board voted unanimously to keep the same budget for FY24, postponing additional discussion. The Board could make changes based on incoming information.

Board Member and Public Comments

Steve Crossland and other board members discussed desire to collect and maintain LLLT data to assess impact of and value added by LLLTs. Discussed that LLLTs should receive emails alerting them of next board meeting and directing them to the LLLT webpage with link to meeting information.

Adjournment

Meeting adjourned at 3:20 p.m. by Chair Steve Crossland

Respectfully submitted,

Cathy Biestek,
WSBA Staff Liaison to LLLT Board