

Meeting Minutes

June 11, 2024

9:00 a.m. Virtual Meeting

Members Present

- Angela Balconi
- Kim Chose
- Carla Higginson
- Gail Kelsie
- Jeff Leghorn
- Tom Peterson, Chair
- Nate Scott
- Lori Smith

Liaisons and Staff Present

- Cathy Biestek, WSBA Staff Liaison
- Renata de Carvalho Garcia, RSD Director
- Bobby Henry, RSD Associate Director
- Serena Sayani, BOG Liaison
- Katherine Skinner, RSD Lead
- Anne Trent, RSD Paralegal

PUBLIC SESSION

Call to Order

The meeting was called to order at 9:33 a.m. The Chair confirmed that a quorum was present.

Meeting Minutes

The Board approved the draft March 12, 2024 meeting minutes.

LPB Member and Chair Nominations

The LPB voted to recommend Ursula Jennings for appointment to currently open partial term position for attorney member, with partial term dates 2/15/2024-9/30/2026.

The LPB voted to recommend Angie Balconi for appointment to 2nd term on LPB and Lisa Hamilton for appointment to 1st term on LPB, for terms starting 10/1/2024 and ending 9/30/2027.

The LPB voted to recommend Tom Peterson for appointment to LPB Chair role for 10/1/2024 to 9/30/2025.

FY2025 meeting schedule draft

The Board approved the draft LPB meeting schedule for FY2025. WSBA staff will email the approved meeting schedule to Board members.

Survey Results

LPB reviewed 8 responses to anonymous survey WSBA staff sent to 21 people who passed recent LPO exams. LPB suggested to list study materials on the webpage in order of what was identified as most helpful in survey responses. WSBA staff will draft a markup version of LPO webpage with suggested changes and circulate it to LPB members for review.



Check-in on Review of Study-Topic List & Questions

Jeff and Carla have been reviewing the exam questions. Once their initial review is complete, they will meet to discuss any changes made. There is currently no deadline for the study topic list, but one will be discussed at the August 13, 2024 LPB meeting.

Adjournment

The public session of the meeting was adjourned at 10:02 a.m. by Chair Tom Peterson.

Executive Session

The Board reviewed and approved the Summer 2024 LPO Exam.

Respectfully submitted,

Cathy Biestek
WSBA Staff Liaison to the LPB

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