

Meeting Minutes

January 10, 2023

9:00 a.m. Remote Meeting

Members Present

- Angela Balconi
- Kim Chose
- Carla Higginson
- Gail Kelsie
- Derek Matthews
- Tom Peterson
- Bill Ronhaar, Chair
- Lori Smith

Liaisons and Staff Present

- Jon Burke, WSBA Staff Liaison
- Renata de Carvalho Garcia, RSD Director
- Bobby Henry, RSD Associate Director
- Kevin Fay, BOG Liaison
- Sarena Sayani, BOG Liaison
- Katherine Skinner, RSD Lead
- Anne Trent, RSD Paralegal

Also Attending: Jeff Leghorn

PUBLIC SESSION

- The meeting was called to order at 9:02 a.m. The Chair confirmed that a quorum was present.
- The Board approved the proposed October 4, 2022 meeting minutes.
- Amendment to LPO Form Bill of Sale The LP Board voted to approve the changes made to the Bill of Sale form. WSBA staff will send an email to LPOs regarding the changes and the July 1, 2023 expiration date of the former version
- Request for Partial Reconveyance Form The LP Board discussed the request to create a Partial Deed Reconveyance form. The board decided that the LPO Forms should include a Partial Deed Reconveyance Form and a Full Deed Reconveyance Form. The Forms Committee will prepare the forms and present them to the Board for approval.
- Examination Committee Report The Examination Committee informed the Board that the Winter 2023 LPO exam is complete. The committee will take a final review of the exam.
- TAXICAB Update. Tom Peterson updated the Board on the status of the Joint Administration Policy Between the Washington State Bar Association and the Supreme Court Boards, the TAXICAB memorandum of understanding. The Board reviewed the latest changes to proposed memorandum of understanding for governing the relations between the WSBA and the Supreme Court Boards, including the Limited Practice Board. The board voted to approve the memorandum of understanding, which will be submitted for approval to the Board of Governors.



- New WSBA Covid-19 Policy The WSBA staff liaison updated board on the new WSBA Covid-19 policy. The new policy will follow the community level guidelines set by the CDC on their website.
- Status re search for 2002 Supreme Court Order This discussion is postponed until the March 14, 2023, meeting.
- The board was introduced to board nominee Jeff Leghorn.
- The meeting adjourned at 10:04 a.m.

Respectfully submitted,

Jon Burke

WSBA Staff Liaison to the LPB

DRAFT

