

WASHINGTON STATE BAR ASSOCIATION

WSBA Board of Governors Nominations Committee

March 19, 2020, 8:15 a.m.

Meeting will be held at WSBA Offices in Seattle ([see below](#))

Call-in information: Use one of the below numbers. You may have to try multiple times due to increased demand for conference call services due to COVID-19.

1-866-577-9294, code 52823# (toll-free); 1-857-288-2638, code 52823#

Kyle Sciuchetti and Jean Kang, Co-chairs

Participation in this meeting by telephone is urged due to the social distancing measures that have been imposed by state and local government authorities. This meeting is subject to the following local health requirements:

- Events with more than 50 attendees are prohibited.
- Public events with fewer than 50 attendees are prohibited, unless event organizers can take steps to minimize risk. Event organizers must ensure that:
 - Older and individuals with underlying medical conditions that are at increased risk for COVID-19 have been encouraged not to attend.
 - Social distancing recommendations must be met (i.e., limit contact of people within 6 feet from each other for 10 minutes or longer).
 - Employees must be screened for coronavirus symptoms each day and excluded if symptomatic.
 - Proper hand washing, sanitation, and cleaning is readily available.
 - Environmental cleaning guidelines are followed (e.g., clean and disinfect high touch surfaces daily or more frequently).

Agenda

- 1) Committee business:
 - a) Approve January 16, 2020 meeting minutes..... 2
- 2) WSBA appointments
 - a) Pro Bono and Public Service Committee – see memo 3
 - b) Records Request Appeals Officer – see memo 7
 - c) Washington Young Lawyers Committee – see memo 19
- 3) External appointments:
 - a) Court User Work Group: Courts of Limited Jurisdiction Case Management System Project – see materials 20