

# **MINUTES**

## **Public Session Washington State Bar Association BOARD OF GOVERNORS**

**Seattle, WA  
March 7-8, 2014**

The Public Session of the Board of Governors of the Washington State Bar Association (WSBA) was called to order by President Patrick Palace on Friday, March 7, 2014, at 9:45 a.m., at the WSBA Conference Center, Seattle, Washington. Governors in attendance were:

James W. Armstrong Jr.  
Paul A. Bastine  
Philip L. Brady  
Dan Ford  
Elijah Forde (post-election)  
Bradford E. Furlong  
Vernon W. Harkins  
Robin L. Haynes  
Brian J. Kelly  
Ken Masters  
Jerry J. Moberg  
Barb Rhoads-Weaver  
Bill Viall  
Karen Denise Wilson

Also in attendance were President-elect Anthony Gipe, Immediate Past-President Michele Radosevich, Executive Director Paula Littlewood\*, General Counsel/Chief Regulatory Counsel Jean McElroy, and Executive Assistant Margaret Shane. Governor Andrus was not present for the meeting as he resigned from the Board at the January 23, 2014, Board meeting due to professional obligations.

### **LIAISONS, GUESTS, AND STAFF IN ATTENDANCE:**

Geoff Revelle	Access to Justice Board, Liaison
Knowrasa Patrick	Board of Industrial Insurance Appeals
Meng Li Che	Board of Industrial Insurance Appeals
Jackie McMurtrie	Council on Public Defense, Chair

\* With the agreement of the Board and the Executive Director, Chief Disciplinary Counsel Ende served as Acting Secretary for the items marked with an asterisk.

Hon. Sara Derr	District and Municipal Court Judges Association, Liaison
Russ Aoki	Escalating Cost of Civil Litigation Task Force, Chair
Bill Hyslop	Escalating Cost of Civil Litigation Task Force, Member
Isham Reavis	Escalating Cost of Civil Litigation Task Force
Gregory Bryan	Kibble & Prentice, Representative
Blake Kremer	Lawyers' Fund for Client Protection (LFCP) Board, Chair
Caitlin Davis Carlson	Legal Foundation of Washington, Executive Director
Steve Crossland	Limited License Legal Technician Board Chair
Nicole Gaines	Loren Miller Bar Association
William Garling	Loren Miller Bar Association
Tanya Thorp	Loren Miller Bar Association
Celeste Miller	Low Bono Section Formation Committee
Forrest Carlson	Low Bono Section Formation Committee
Jenny Anderson	Low Bono Section Formation Committee
Mark Baumann	Low Bono Section Formation Committee
Rachel Rappaport	Low Bono Section Formation Committee
Ron Mattson	Low Bono Section Formation Committee
Greg Wolk	Mindfulness Coach
Paul Crisalli	Washington State Attorney General's Office
Erica Chung	Washington Initiative for Diversity
Jo-Hanna Read	Washington State Association for Justice, Liaison
Joanne Moore	Washington State Office of Public Defense, Director
Vincent Humphrey	Washington Young Lawyers' Committee, Chair-elect
Julie Shankland	WSBA Assistant General Counsel
Bobby Henry	WSBA Associate Director for Regulatory Services
Debra Carnes	WSBA Chief Communications Officer
Doug Ende	WSBA Chief Disciplinary Counsel
Ann Holmes	WSBA Chief Operations Officer
Jennifer Olegario	WSBA Communications Manager
Pam Inglesby	WSBA Communications Services Operations Manager
Tiffany Lynch	WSBA Controller
Sal Mungia	WSBA Delegate to the ABA
Megan McNally	WSBA Director of Advancement/Chief Development Officer
Frances Dujon-Reynolds	WSBA Director of Human Resources
Elijah Forde	WSBA District 9 Governor, Candidate
Thomas E. Gates	WSBA District 9 Governor, Candidate

Scott A. Smith	WSBA District 9 Governor, Candidate
Joy Eckwood	WSBA Diversity Program Manager
Peg Giffels	WSBA Education Programs Manager
Pamela Wuest	WSBA Events Coordinator/WSBF Development Specialist
Tracy Flood	WSBA Governor At-Large (former)
Jeffrey L. Smoot	WSBA Law Clerk Board, Chair
Sue Strachan	WSBA Legal Community Outreach Specialist
Kathryn Leathers (phone)	WSBA Legislative Liaison
Thea Jennings	WSBA Limited License Legal Technician Program Lead
Paris Eriksen	WSBA New Lawyer Support Specialist
Todd Timmcke	WSBA <i>NW</i> Lawyer Managing Editor/Graphic Designer
Michael Heatherly	WSBA <i>NW</i> Lawyer, Editor
Ben Attanasio	WSBA Office of Disciplinary Counsel Department Administrator
Michael J. Longyear	WSBA Real Property, Trust & Probate Section
Stacy Holmes	WSBA Senior Section Leaders Liaison
Nancy Pacharzina	WSBA Solo and Small Firm Practice Section

## **WELCOME AND INTRODUCTIONS**

Officers, Governors, liaisons, guests, and staff introduced themselves. President Palace welcomed the Board and everyone in attendance to the WSBA Conference Center in Seattle, Washington. President Palace announced that this meeting was being webcast and that the twitter account would be #wsbabog. Mindfulness Coach Greg Wolk then led everyone in a centering exercise.

The following items were discussed on Friday, March 7, 2014.
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## **APPROVAL OF MINUTES**

Governor Brady moved to approve the Minutes of the January 23, 2014, Board meeting. Motion passed unanimously.

## **REPORT ON EXECUTIVE SESSION**

President Palace reported that the Board discussed the BOG election that would be held in Public Session; took action on Lawyers' Fund for Client Protection (LFCP) gift recommendations and provision of attorney's fees; and heard the Litigation Report and the Executive Director's Report.

## **PRESIDENT'S REPORT**

President Palace referred those in attendance to his Activity Report contained in the meeting materials and highlighted his attendance at the Seattle Technology Innovation Legal Meetup group, the Board of Governors Candidates' Forum, and the first meeting of the Future of the Profession Work Group. He noted that all meetings of the Future of the Profession Work Group are open and that all are welcome to attend and participate.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Littlewood informed the Board that she, the Officers, and the King County Governors will be meeting with the Superior Court Judges at the RJC in Kent on Monday, and will meet with the King County Bar Association leadership in the Spring; she noted that they had previously met with the Superior Court Judges located at the downtown Seattle courthouse. She advised that she would be traveling in the upcoming months in response to invitations to speak on the ABA Task Force on the Future of Legal Education, the future of the profession, and the LLLT Program. She noted that license fees were not being used to fund the major portions of the travel because the travel is being funded by the inviting organizations. She concluded by stating that lunch would be held on Friday, March 7, 2014, at the WSBA Offices on the 6th floor and that all are welcome to attend;

## **CONSENT CALENDAR**

- a. Appoint WSBA Representatives to Department of Corrections – Legal Services for Indigent Offenders
- b. Recommendations from BOG Appointment Work Group

## **INTERVIEW AND SELECTION OF WSBA DISTRICT 9 GOVERNOR**

President Palace advised that a mid-term election for the District 9 Governor needed to be held since Governor Andrus resigned from the Board due to professional obligations. He explained the election process for the 2014-2016 District 9 Governor: the presentation order was determined by random draw: Scott A. Smith, first; Thomas E. Gates, second; and Elijah M. Forde, third. Gene E. Piculell withdrew his candidacy due to unexpected obligations. Each candidate will be out of the room for the other candidate's presentation; each candidate will have 15 minutes to address the Board and answer questions; all candidates will be excused for discussion and debate during Public Session; a vote by secret ballot will be taken by the Board; the President will cast a secret ballot to be used only in the event of a tie; and the results will be

announced to the candidates outside the meeting room. President Palace appointed Executive Director Paula Littlewood, General Counsel Jean McElroy, and Knowrasa Patrick as canvassers.

WSBA District 9 Governor candidate Scott A. Smith presented his vision to the Board and responded to questions from the Board. WSBA District 9 Governor candidate Thomas E. Gates presented his vision to the Board and responded to questions from the Board. WSBA District 9 Governor candidate Elijah M. Forde presented his vision to the Board and responded to questions from the Board.

Following this interview process, with both candidates out of the room, discussion involving the Board and various liaisons and guests ensued regarding the three candidates. President Palace then proceeded with the secret ballot vote. Executive Director Littlewood provided President Palace with the results of the secret ballot vote and he announced Elijah M. Forde as the WSBA District 9 Governor for the remainder of the 2013-2016 term. President Palace and Executive Director Littlewood informed the candidates of the outcome of the vote. Judge Derr then swore in Elijah M. Forde as the new WSBA District 9 Governor, and he took his seat at the Board table for the remainder of the meeting.

## **GOVERNORS' FORUM**

### **Governor Jerry Moberg**

Governor Moberg advised that Jeff Smoot, Chair of the Law Clerk Board, which carries out the Rule 6 responsibilities put in place by the Board, was present at the meeting. Governor Moberg noted that his daughter is a Law Clerk program candidate in his office and emphasized that it is a great program.

### **\*PROPOSED AMENDMENTS TO STANDARDS FOR INDIGENT DEFENSE – Jackie McMurtrie, Council on Public Defense (CPD) Chair, and Joanne Moore, Washington State Office of Public Defense (OPD) Director (first reading)**

CPD Chair McMurtrie iterated the charge of the Council on Public Defense, described the composition of the Council's members, and explained the background of the proposed amendments. She noted that the proposed amendments regarding misdemeanor caseload limits have been hotly debated. She reported that, except for caseload limits, the Standard 3 amendments were approved by the Supreme Court on October 1, 2012, to be effective October 1, 2013, and that misdemeanor caseload limits will be effective January 1, 2015. She then

explained the two methods of measuring case loads: case counting and case weighting. She explained the amendments being proposed by the Council and noted that they focus on experience, caseload limits, case counting and weighting, and case weighting examples. OPD Director Moore explained the OPD's mission and advised that several jurisdictions created case weighting policies that resulted in 700-900 cases per attorney annually. She advised that the OPD is conducting a time study that is close to completion, and explained the procedure for recording the information, as well as the parameters used for choosing participants and the various methods used for gathering information. She noted that the time study will be distributed for comment the week following the Board meeting and that a model case weighting study has been created for jurisdictions to use if they so desire.

Discussion ensued regarding the experience in Grant County; tracking current reactions and experiences of counties and cities; adjustments for special circumstances; and methods of handling municipalities that opt out. OPD Director Moore explained that next steps include disseminating public relations information advising that the OPD is willing to work with any jurisdiction at no charge to help them with the recommendations regarding case weighting and resolving cases in a noncriminal matter, and that Frequently Asked Questions (FAQs) would be posted on the OPD's website. Judge Derr explained the statute requires that, when a municipality opts out, they will need to contract for cost with the county, so the only savings realized by the municipality would be on the building, staff, and judge. She noted that counties will still be bound by the caseload requirements for their public defense and municipalities will have to reimburse that.

#### **\*ABA MIDYEAR MEETING REPORT – Sal Mungia, WSBA Delegate to the ABA**

Delegate Mungia reported that the theme for the ABA meeting was “nothing controversial, just business.” He stated that lawyers make a difference in people's lives; bar associations make a difference in society. He gave an overview of the meeting and iterated the composition of the House of Delegates. He reported that the main focus of the midyear meeting was on juveniles and highlighted seven resolutions, all of which passed. He concluded by advising that sexual harassment and abuse within the military will likely be the next focus.

#### **\*DIVERSITY AND INCLUSION MATTERS – Governor James Armstrong, Chair; Megan McNally, Director of Advancement/Chief Development Officer; and Joy Eckwood, Diversity Program Manager**

#### **Diversity and Inclusion Plan Progress Report**

Manager Eckwood referred the Board to the memo contained in the meeting materials and highlighted the February 7, 2014, CLE regarding ways to raise awareness, increase cultural competence, and recognize how implicit bias impacts decision making. She advised that a 12-part blog post series is being done in conjunction with the CLE curriculum, resources will be provided to implement steps, and three mini-CLEs will be produced with the support of the Diversity Committee this year. In addition, in response to requests from minority bar associations (MBAs), staff is partnering with MBAs to host networking events across the state. In conclusion, she reported that means are being explored to diversify the CLE faculties; presentations are being done on the Membership Study; and law firms are asking for tools to help them take the next step. She advised that the March 18, 2014, Town Hall, which is focused on mentorship, will be webcast.

Chair Armstrong reported that he attended mock interviews; a Spokane County Bar Association panel of which President-elect Gipe was a member; and meetings regarding diversifying the CLE faculties. He noted that WSBA Sections currently produce their own CLEs and speakers, and that it is important to have conversations with the Sections. He concluded by stating that all work that is being done is in furtherance of the WSBA Diversity and Inclusion Plan.

**\*Update on Mentorship Work Group**

Chair Armstrong reported that the Mentorship Work Group is currently working on models for possible CLE credit, since the Membership Study showed that mentorship is an issue with the WSBA members. He advised that the Mentorship Town Hall Forum is an effort to get this information out to the members and to get their buy-in, find out what their needs are, and if the focus of the Work Group is consistent with their needs.

**\*LEGISLATIVE UPDATE – Governor Vern Harkins, BOG Legislative Committee Chair, and Kathryn Leathers, WSBA Legislative Liaison (by phone)**

Legislative Liaison Leathers informed the Board that Session will end on March 14, 2014. She updated the Board on the Corporate Conversion bill, which passed the House and Senate with no amendments, and the Arbitration Act bill, which passed the House floor, but then stalled. She advised that WSBA Sections reviewed many bills this year and made many fixes; the BOG Legislative Committee followed 10-12 bills during the year and that all but one that had concerns are dead for this Session. She noted that this year the Legislature is focused on a supplementary budget, and that both the House and Senate versions of the budget appear to support the judicial branch in general at this time. She concluded by stating that, in the interim,

she has a substantial amount of work to do with stakeholders and their bills, as well as WSBA-supported bills for next year.

**UPDATE FROM ESCALATING COST OF CIVIL LITIGATION TASK FORCE – Russ Aoki, Chair, and Isham Reavis, Attorney**

Chair Aoki explained the composition of the Task Force and advised that the Task Force is looking at the big ticket item: how we litigate as lawyers. He noted that four subcommittees were formed: alternative dispute resolution; discovery; pleadings and motion practice; and trial procedure. In addition, numerous publications were reviewed, as well as the recent survey conducted by the National Center for State Courts, the only survey that discusses litigation costs. The Task Force then decided to conduct a survey of its own, so reached out to specific portions of the WSBA members. He explained that the Task Force needs more time in order to obtain further information to assist in making insightful recommendations to the Board.

He then explained the findings of the Task Force survey and reviewed the causes and effects of rising litigation costs discovered through the survey. He advised that future work will involve looking at a multi-track tier system, mandatory mediation within 60 days of party depositions, and the use of case schedules. He advised that the goal of the Task Force is to present its final report to the Board in the Fall.

**Extension of Escalating Cost of Civil Litigation Task Force Charter**

Chair Aoki requested that the Board extend the Task Force Charter to the end of 2014. Governor Masters moved to extend the Charter of the Escalating Cost of Civil Litigation Task Force through the end of December 2014. Motion passed unanimously.

**UPDATE ON LIMITED LICENSE LEGAL TECHNICIAN (LLLT) PROGRAM – Steve Crossland, Chair, and Thea Jennings, Program Lead**

Chair Crossland reported that the LLLT Program has gained much interest across the country. He explained the education and practice area components and emphasized that all decisions for the Program are being made in light of the need to be affordable, accessible, and academically rigorous, and that the Washington state law schools and community colleges are collaborating in this effort. He explained the work of the four subcommittees and noted that family law would be the first area to which the Rule would be applied. He advised that the Rules of Professional Conduct for LLLTs (RPCs for LLLTs), the Rules for the Enforcement of Conduct for LLLTs (ECs for LLLTs), the licensing regulations, and any other necessary regulations, will



be submitted to the Supreme Court in August 2014. He noted that they hope to hold the first exam in March 2015, resulting in the first LLLTs being licensed in April/May 2015.

Program Lead Jennings explained the educational components of the LLLT Program and reported that the State Board for Community and Technical Colleges has been very supportive. She advised that there are four ABA-approved paralegal programs in Washington state and that the LLLT Board will consider other options for the delivery of the LLLT education in the coming months. In addition, she advised that the Family Law courses for the first cohort of applicants commenced in January at the University of Washington School of Law and are webcast in the evenings. All three Washington law schools are involved in delivery of this educational component. Chair Crossland emphasized that the students are being taught what is and what is not authorized so the boundaries are clear. He concluded by advising that the program will eventually apply to many different practice areas, most likely those with high unmet civil legal needs.

## **BOG MATTERS**

### **Appoint Members to SIPO/US Bar Liaison Council**

Executive Director Littlewood explained that Ms. Richmond is asking to be appointed to the SIPO/US Bar Liaison Council in order to attend an upcoming conference; no information can be found on how the existing delegate was appointed over 10 years ago; there are no term limits; and no advertising had been done to the WSBA membership or the WSBA Sections due to time constraints; so the Board is being asked for guidance. She suggested that one option would be to appoint Ms. Richmond so she can attend the upcoming conference, then decide what the process should be in the future. Legal Community Outreach Specialist Strachan explained that the organization did not request an appointment, Ms. Richmond asked to be appointed so she could attend a multi-country roundtable to discuss patent and trademark issues with China for which she is well qualified. She further explained that the organization's Bylaws require the individual be appointed by the relevant body and that, even if someone from a WSBA Section were nominated, the organization's Bylaws require that the Board approve the appointment.

Governor Masters moved to approve the appointment of Kristen Richmond as a WSBA delegate to the SIPO/US Bar Council Liaison, with direction to staff to promulgate a term limit proposal for the existing delegate, along with reporting requirements. Discussion ensued regarding whether the Board or the President should make the appointment. Governor Masters clarified that it was the intent of his motion to talk with the Intellectual Property (IP) Section regarding term limits,

but not part of his motion for the WSBA President to appoint the delegate. Governor Rhoads-Weaver moved to amend the motion to make the appointment just for the upcoming conference and then do a normal appointment process. Legal Community Outreach Specialist Strachan informed the Board that there would be no monetary obligation to fund Ms. Richmond's trip to China, and that the existing delegate would be happy to make reports to the Board and is requesting guidance to do so. Motion to amend passed 11-3. Underlying motion, as amended, passed 13-1.

**Proposed Bylaw Amendments re Current Admission and Practice Rules (APRs) (first reading)**

General Counsel McElroy referred the Board to the information contained in the meeting materials and explained the necessity for the proposed amendments, which are basically housecleaning items and bringing the Bylaws up to date to reflect the recent amendments to the APRs. She noted that the Bylaws require that the proposed amendments come before the Board for first reading, be published to the WSBA members, then returned for action at the next Board meeting. It was the consensus of the Board to put this item on the Consent Calendar at the April 25-26, 2014, Board meeting.

*[BOG Matters will be continued later in the Minutes.]*

The following items were discussed on Saturday, March 8, 2014.

**\*FISCAL MATTERS – Governor Brian Kelly, Treasurer; Ann Holmes, Chief Operations Officer; and Tiffany Lynch, Controller**

**\*Recommendations re WSBA Member Group Health Insurance Plan**

Chief Operations Officer Holmes referred the Board to meeting materials that include an overview of the WSBA Member Group Health Insurance Plan (Plan), the Plan's history (steadily declining enrollments as costs have increased), options moving forward (renew, re-launch, or terminate the Plan), and staff's recommendation. She advised that current Plan subscribers have stayed with the Plan and paid high premiums because they had no other options.

She explained that, according to outside counsel and Kibble & Prentice, the Affordable Care Act (ACA) has significantly changed the regulatory environment, and has opened up suitable, less expensive options for Plan members. During the ACA open enrollment period, many members have already resigned from the Plan. After reviewing the options with outside counsel and Kibble & Prentice, and having considered the WSBA's position as both the sponsor of an

association health plan and a steward of member license fees, staff recommended that the Plan be terminated and outlined an outreach plan to help subscribers learn about and line up other health care options.

Following guidance by the Budget & Audit Committee, staff reached out to notify subscribers that the Board would consider terminating the Plan at this meeting. Staff was able to communicate directly with 29 of 35 subscribers; most of whom had not yet considered other options, and only five of whom expressed interest in staying with the Plan.

Governor Moberg shared his experience that the Plan is three times more expensive for employees of solo or small firms than going to the Washington Exchange and enrolling in an individual plan. Governor Armstrong stated that he appreciated outreach efforts to notify subscribers of the possible Plan termination, and to support them in their efforts to find other coverage. Kibble & Prentice representative Greg Bryan advised that the WSBA Plan had served a specific purpose for quite a long time, but is no longer viable with the advent of the ACA.

Governor Viall moved to approve the recommendation to terminate the WSBA Member Group Health Insurance Plan. Motion passed unanimously.

#### **\*December 31, 2013 Fiscal Update**

Chief Operations Officer Holmes noted that the budget is on track, and referred the Board to the key financial benchmark summary contained in the meeting materials that compares FY2012 and FY2013 revenues and expenses through December 31, 2013.

#### **\*Investment Update**

As reflected in the meeting materials, Controller Lynch reported that the value of the WSBA's portfolio has increased since the end of December 2013.

#### **\*Treasurer Update**

Treasurer Kelly advised that the Investment Subcommittee of the Budget & Audit Committee will be examining the WSBA's investment and reserves policies this year. He explained that the Budget & Audit Committee is seeking competitive bids from qualified accounting firms to perform the annual audit, and that the Committee will make a recommendation to the Board of Governors after firms have been interviewed.

**\*BOG MATTERS (continued)**

**\*Appoint Members to Washington Young Lawyers Committee (WYLC) – Paris Eriksen, New Lawyer Support Specialist**

Specialist Eriksen explained that the Washington Young Lawyers Committee is asking the Board to fill two mid-term vacancies. Governor Haynes moved to approve the appointment of Geoff Arnold for the Peninsula District, term beginning immediately and ending September 30, 2015, and Nicholas Fisher for the Northwest District, term beginning immediately and ending September 30, 2014. Motion passed unanimously.

**\*Proposed Amendments to Washington Young Lawyers (WYLC) Committee Appointment Policy – Vincent Humphrey, WYLC Chair-elect, and Paris Eriksen, New Lawyer Support Specialist (first reading)**

Chair-elect Humphrey advised that various meetings, emails, and telephone conversations had been held to discuss the proposed amendments to the WYLC Appointment Policy since there was nothing in the current Policy to address necessary positions. Specialist Eriksen explained that the proposed amendments involve three Committee positions in order to provide continuity in leadership from year to year: Chair-elect; Chair; and Immediate Past-Chair. It was the consensus of the Board to put this item on the Consent Calendar at its April 25-26, 2014, meeting.

**\*Request to Create Low Bono Section – Mark Baumann, Low Bono Section Creation Committee Chair; and Jenny Anderson and Rachel Rappaport, Committee Members**

Chair Baumann referred the Board to the information and letters of support contained in the meeting materials and advised that he is not aware of any objections to the formation of a Low Bono Section. He explained that a Low Bono Section would help to legitimize low bono work, bring attention to the need for low bono work, and assist with leveraging and marketing. Ms. Rappaport advised that the formation committee has had discussions with Public Service Programs Manager Ana Selvidge regarding opportunities for the new Section's work to complement the WSBA Moderate Means Program. Ms. Anderson explained that there is a decided difference between the proposed Low Bono Section and other existing WSBA Sections, in particular that the goals of the proposed Section apply over all Sections and that one particular goal is to make low bono something that everyone can incorporate into their practice. Discussion ensued regarding the possibility of addressing low bono needs with existing sections; meeting the large unmet public need with largely underutilized attorneys; the importance of language and legitimacy, the potential for the proposed Section to help attorneys

adhere to the RPCs by developing practice models that are efficient, meet the needs of clients, and adhere to the high ethical values of the RPCs; and the potential to assist younger lawyers in providing low bono services, thereby creating an effective mentorship program. Governor Wilson moved to approve the request to create a Low Bono Section. Motion passed unanimously.

**\*Demonstration of Online Committee Appointment System – Pam Inglesby, Communications Services Operations Manager, and Sue Strachan, Legal Community Outreach Specialist**

Manager Inglesby explained the committee appointment process and the role of the BOG in it. She noted that this year the process will be mostly paperless. She previewed the new online system, which is housed in myWSBA, by which BOG members may ascertain who has applied from each Governor's District (optional); make nominations from their respective District (optional), act as part of the nomination team, for each WSBA committee to which they are liaison (required). She reviewed the timeline and noted that the deadline for committee applications was the previous day. She explained that some committees require non-lawyer members and urged the Board to advise if they knew of any well-qualified, non-lawyer candidates. She concluded by advising that the deadline for non-lawyer applications is March 21, 2014.

**\*ADJOURNMENT**

There being no further business, the Public Session portion of the meeting was adjourned at 10:30 a.m. on Saturday, March 8, 2014.

Respectfully submitted,

*Paula C. Littlewood*

Paula C. Littlewood  
WSBA Executive Director & Secretary