

**PRO BONO AND PUBLIC SERVICE COMMITTEE**  
**December 14, 2021 Meeting Minutes**

Present: Michael Addams, Natalie Reber, Christine Kuglin, Jacquelyn Martin, Erin Fortney, Yuan Ting, David Weafer, Bonnie Rosinbum, Ritu Jain, Lindy Laurence.

WSBA Staff: Saleena Salango

Guests: Christina Easley.

Meeting began 1:03 PM.

**Welcome and Meeting Minutes**

November Meeting Minutes approved with no amendments.

**Subcommittee Updates**

*Communications Subcommittee*

Christine Kuglin reported that she and Jacquelyn submitted an article to the Bar News on foster youth. Jacquelyn and Michael also had an article on New Year's Resolutions that promoted pro bono and advertised Pro Bono WA. David Weafer and Christine are working on an article about Individual Education Plans (IEPs). Christine Kuglin reported that they hope to write an article to feature not just pro bono, but also public service, doing things beyond just pro bono legal services. This can help ensure that people can serve on boards, community organizations, etc. Michael Addams and Christine also reported that they are considering writing an article on developing mission vision, and values, which can help spread the word about our new ones, but also help others develop their own. Another project is to look at the community liaison list to do some research and plan to get updated contacts. Natalie Reber is excited about the volunteering focus article but also wanted to remind people that WSBA committee and board positions are also public service opportunities. Please email someone on the CLE team with suggestions for people to be featured.

*Technology Workgroup*

Jacquelyn Martin reported that the workgroup met last Thursday. A big concern is adding new and fresh content for Pro Bono WA. One way we are doing so is by getting more ideas for the rotating banner feature. Our January meeting will be a brainstorming session to figure out goals and priorities and is open to all members that want to provide insight.

*CLE Subcommittee*

Erin Fortney reported that the subcommittee met on November 16<sup>th</sup> to figure out what goals and priorities are for the year. One goal is doing a gap analysis of Public Service Portfolio CLEs by reaching out to QLSPs. In previous years, the CLE team has done one CLE per year for Legal Lunchbox. The subcommittee would like to explore whether we could partner with a QLSP or another organization to do



a non-Legal Lunchbox, and potentially use it as a source of revenue for a grant or stipend for a law student. Christine Kuglin suggested a youth aging out of foster care CLE for October Legal Lunchbox. Saleena mentioned a potential to collaborate with the Diversity committee on Legal Lunchbox for February that centers on voting rights. Christine Kuglin also suggested a CLE on employment rights for interns and inviting labor organizations such as Fair Work Center to present. Moderate Means Program reported a need for CLEs/trainings on trauma-informed and working with clients with mental illness.

#### *Rules & Policy Subcommittee*

Yuan Ting reported that they met a few weeks ago to discuss RPC 1.8.e – humanitarian exception. Emailed CPE to get status on the project; at last meeting, a motion was passed to recommend final draft of suggested rule change for January BOG meeting, subject to comment from Michael Terasaki.

QLSP definition changes: Subcommittee reached out to Legal Voice, who reported that the reason they want to become a QLSP because of attorneys seeking Emeritus/Pro Bono Status. Thuy Nguyen is trying to get in touch with other organizations that might benefit from QLSP status. Yuan asked if instead of changing QLSP definition, we could make rules change to Pro Bono Status so that members can participate with organizations beyond QLSPs. We need some feedback from committee on instructions on how to move forward. The Rules & Policy Subcommittee will not meet this month due to holiday, so will not have update at next committee meeting.

#### *Strategic Planning Subcommittee*

Bonnie Rosinbum reported that the subcommittee met on December 7<sup>th</sup> with Michael Addams, Saleena Salango, Erin Fortney, Christine Kuglin, and Jacqui Martin to discuss incorporating mission, vision, and values into the everyday work of the committee and how to stay community informed. The subcommittee also discussed the community liaison role and what that will look like moving forward. The subcommittee discussed the definition of public service in our committee and whether that is strictly defined as work with government/nonprofit or civil legal aid, or whether it was broader than that. The conclusion was that this could be services to QLSP, volunteering on board, other service to a community but doesn't have to just mean work in the public service sector. Michael Addams added that committees should continually reflect on whether work is in line with mission, vision, and values of the committee.

#### **Community Liaison Position Discussion**

Bonnie Rosinbum led a discussion regarding the future of the community liaison position. Next steps are that the Communications Subcommittee will look at the list of community liaisons and evaluate 1) who is in the list 2) confirm they want to be in our communications list, 3) ensure it is the correct contact and 4) determine who is missing on the list. The Strategic Planning Subcommittee discussed using a pulse survey via Outlook polls to get some quick feedback on the work we are doing; the first point of feedback could be on our Mission, Vision, and Values statements and definitions to see if they are in line with communities. Next focus will be considering what type of feedback we want and from whom, and who we are accountable to. We also want to make sure to build trust with communities by being clear what we can and can't do, having multiple avenues of engagement, and staying accountable to the feedback we get.

### **ATJ Board Liaison Update**

Lindy Lu reported that the ATJ Board would like to know that Legal Server is undergoing a demographics update to capture peoples' pronouns, gender identity, etc. [Memo re Updates to Demographic Questions.pdf - Google Drive](#). [Feedback on Updates to LegalServer Demographics \(office.com\)](#).

Meeting adjourned 1:52 p.m.