

Meeting Agenda for June 14, 2021

Remote meeting – by Zoom only
1:00 p.m.

Link to access the Zoom meeting:

<https://wsba.zoom.us/j/99296796151?pwd=QmZaTVVmVThMbNRicmY1cm4wQjNIUT09>

Zoom Conference Call Lines: **LOCAL OPTION:** (253) 215-8782 || **TOLL-FREE OPTION:** (888) 788-0099

Meeting ID: 992 9679 6151 || Passcode: 861332

PUBLIC SESSION

Welcome and Call to Order	Steve Crossland	
Approve May 10 & 19, 2021 Meetings Minutes	All	Action
Public Comments		
Outreach and Press Update	All	Discussion
Family Law Practice Area Committee Update	Sarah Bove	Action
Setting Calendar Meetings for Upcoming Fiscal year		Action
Public Comments		

EXECUTIVE SESSION

Family Law Exam Committee Update	Christy Carpenter	Discussion
Professional Responsibility Exam Committee Update	Jennifer Ortega	Discussion

Adjourn

PUBLIC MEETING MATERIALS

- A. Draft Minutes from May 10, 2021 Meeting
- B. Draft Minutes from May 19, 2021 Meeting
- C. Press and Outreach Update
- D. Proposed FY 2022 Meeting Schedule
- E. Draft Family Law LLLT Forms (available day of meeting)



LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

Meeting Minutes for May 10, 2021

Remote meeting only (held via Zoom)
1:00 p.m.

LLLT Board Members in Attendance:

☒ Stephen Crossland, Chair

☒ Sarah Bove

☐ Margaret Bridewell

☒ Christy Carpenter

☐ Crystal Lambert-Schroeder

☒ Carolyn McKinnon (Ex Officio)

☒ Jennifer Ortega

☒ Jennifer Petersen

☐ Judith Potter

☒ Geoffrey Revelle

☒ Amy Riedel

Liaisons in Attendance

☒ Bobby Henry, WSBA Staff Liaison

☒ PJ Grabicki, BOG Liaison

☐ Hon. Fred Corbit, ATJ Liaison

Other WSBA Staff in Attendance:

☐ Renata de Carvalho Garcia, Chief Regulatory Counsel

☐ Terra Nevitt, Executive Director

☒ Katherine Skinner, RSD Specialist

☒ Shay Adhikari, RSD Paralegal

Others in Attendance During Some or All of the Meeting:

Nancy Ivarinen, Connie Major, Lesli Ashley, and Miryam Gordon.

PUBLIC SESSION

Call to Order / Preliminary Matters

The meeting was called to order at 1:00 p.m.

Approval of Meeting Minutes

The Board approved the minutes for the April 12 & 26, 2021 meetings.

Outreach and Press Update

Board members provided updates about any past or upcoming outreach events they attended or will be attending.



Unidentified Trust Funds

Bobby Henry presented this issue to the Board for discussion. The WSBA Committee on Professional Ethics is proposing an amendment to the Rules of Professional Conduct that would require lawyers to deliver unidentified trust funds to the Legal Foundation of Washington. The CPE is inquiring whether the LLLT Board would support the same amendments to the LLLT RPC. The Board approved supporting the unidentified trust fund amendments to the LLLT RPC. The Board asks that the CPE do the drafting to the LLLT RPC.

CLOSED SESSION

LLLT Examination Dates and Session Duration

During a closed session, the Board discussed various ideas and approaches for finalizing LLLT Examination Dates and Session Duration based on past information.

Board Member Applications

During the executive session, the Board discussed member terms, processes and positions available. The Board discussed the timeframe for the application/nomination process. The Board decided to schedule another meeting on May 19, 2021 to consider applications and to make nominations.

Adjournment

The meeting adjourned at 3:00 p.m.



LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

Meeting Minutes for May 19, 2021

Remote meeting only (held via Zoom)
1:00 p.m.

LLLT Board Members in Attendance:

- ☒ Stephen Crossland, Chair
- ☐ Zachary Ashby
- ☒ Sarah Bove
- ☐ Margaret Bridewell
- ☒ Christy Carpenter

- ☐ Crystal Lambert-Schroeder
- ☐ Carolyn McKinnon (Ex Officio)
- ☒ Jennifer Ortega
- ☒ Jennifer Petersen
- ☐ Judith Potter
- ☒ Geoffrey Revelle
- ☒ Amy Riedel

Liaisons in Attendance

- ☒ Bobby Henry, WSBA Staff Liaison
- ☐ PJ Grabicki, BOG Liaison
- ☐ Hon. Fred Corbit, ATJ Liaison

Other WSBA Staff in Attendance:

- ☐ Renata de Carvalho Garcia, Chief Regulatory Counsel
- ☐ Terra Nevitt, Executive Director
- ☐ Katherine Skinner, RSD Specialist
- ☒ Shay Adhikari, RSD Paralegal
- ☐ Sara Niegowski, Chief Communication and Outreach Officer

Others in Attendance During Some or All of the Meeting:

Nancy Hawkins

EXECUTIVE SESSION

Call to Order / Preliminary Matters

The meeting was called to order at 1:10 p.m.

The Board discussed the open positions on the Board and reviewed applications.

The Board discussed the various options for proposed exam schedules and lengths of time for exam sessions.



PUBLIC SESSION

The Board voted on and approved the following nominations for appointment to the Board:

	Position Type	Term	Nominee
1	WSBA Member (partial)	10/1/2021 – 9/30/2022	Nancy Ivarinen*
2	WSBA Member (partial)	10/1/2021 – 9/30/2022	-vacant-
3	WSBA Member	10/1/2021 – 9/30/2024	Athan Papailiou
4	WSBA Member	10/1/2021 – 9/30/2024	Nicole Schilling
5	WSBA Member	10/1/2021 – 9/30/2024	Christy Carpenter
6	Public Member (partial)	10/1/2021 – 9/30/2022	Gene Sharratt
7	Public Member	10/1/2021 – 9/30/2024	John Darling
8	Public Member	10/1/2021 – 9/30/2024	Amy Riedel
	Chair	10/1/2021 – 9/30/2022	Nancy Ivarinen
	Vice Chair	10/1/2021 – 9/30/2022	Jennifer Petersen
	Alternate 1	10/1/2021 – 9/30/2022	Thomi Manker-Pelechi
	Alternate 2	10/1/2021 – 9/30/2022	Deanna George

The Board approved a two day LLLT exam schedule that increased the time allotment for each essay to 45 minutes and to two hours for the performance test.

Adjournment

The Meeting adjourned at 2:28 p.m.



Bobby Henry, WSBA Staff Liaison
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Press and Outreach Update: June 2021

Press
<ul style="list-style-type: none">▪ https://www.seattletimes.com/opinion/dental-therapists-create-a-two-tiered-system-of-care/▪ Paraprofessionals Won't Fix the Access to Justice Problem (bloomberglaw.com)▪ A Promising Path to Increase Access to Justice (bloombergtax.com)
Statistics
LLLT Statistics: <ul style="list-style-type: none">▪ Active LLLTs: 50▪ 3 LLLTs are inactive; 1 LLLT is administratively suspended; 3 have voluntarily resigned.
Meetings/Events
Recent: <ul style="list-style-type: none">▪ LLLT Board Meeting on May 10, 2021▪ LLLT Board Meeting on May 19, 2021▪ Board of Governors Meeting on May 20-21, 2021 Upcoming: <ul style="list-style-type: none">▪ Professional Responsibility Exam Committee Meeting on June 16, 2021▪ LLLT Board Meeting on July 12, 2021▪ Board of Governors Meeting on July 16-17, 2021, 2021▪ LLLT Exam on July 26-27, 2021 (40 applicants)



FY 2022 Meeting Calendar – Proposed

(Primary and “– Supplemental” if needed) Dates are Mondays unless otherwise noted.

October 4, 2021, or, Thursday, October 21, 2021

- November 8, 2021

December 6, 2021, or, Tuesday, December 14, 2021

- Thursday, January 20, 2022

February 7, 2022, or, Thursday, February 17, 2022

- March 14, 2022

April 11, 2022

- May 9, 2022

June 13, 2022

- July 11, 2022
- Wednesday, August 10, 2022

September 12, 2022

