



Access to Justice Board Meeting Agenda  
**January 6, 2017 – 10:00 AM to 12:00 PM**  
 1325 4<sup>th</sup> Ave, 6<sup>th</sup> Floor, Seattle  
**Call: 1-866-577-9294; Access: 52140#**

*Recognizing that access to the civil justice system is a fundamental right, the Access to Justice Board works to achieve equal access for those facing economic and other significant barriers.*

5 min	<b>December Board Meeting Minutes</b>	Geoff Revelle	Action	pp. 2-3
10 min	<b>ATJ Board Report</b>	Geoff Revelle and Diana Singleton	Report	
5 min	<b>Appointment of ATJ Board Liaison to the Pattern Forms Committee</b>	Geoff Revelle	Action	pp. 4
10 min	<b>Website Redesign Update</b>	Lynn Greiner	Report and Discussion	
10 min	<b>WSBA Referendum</b>	Geoff Revelle	Discussion	
15 min	<b>Lobby Day</b>	Sal Mungia and Jay Doran	Report	pp. 5
15 min	<b>Northwest Immigrant Rights Project Update</b>	Jorge Barón	Report	
15 min	<b>Seattle University School of Law’s Immigrant and Refugee Assistance Project Report</b>	Peder Teigen, Allie Sisson, and Whitney Wootton	Report	
10 min	<b>Victims of Crime Act (VOCA) Update</b>	Dana Boales	Report	pp. 6
10 min	<b>Amendments to Small Claims Act RCW 12.40</b>	Debi Perluss	Discussion	Supplemental Materials pp 1-15
10 min	<b>Funding Reports - Legal Foundation of WA</b>	Caitlin Davis	Report	pp. 7
5 min	<b>Other Updates, Upcoming Events</b>	All	Report	



## Access to Justice Board Meeting Minutes December 2, 2016, 11:30 AM to 12:00PM

Washington State Bar Association, 1325 4<sup>th</sup> Ave, 15<sup>th</sup> Floor, Seattle  
Call: 1-866-577-9294; Access: 52140#

**Present:** Geoff Revelle (Chair), Nick Gellert, Hon. Laura Bradley, Lindy Laurence, Andy Sachs, Mirya Muñoz-Roach, and Sal Mungia

**WSBA Staff:** Terra Nevitt, Diana Singleton, and Jessica DiPietro

**Guests:** Threesa Milligan, Caitlin Davis, Jay Doran, César Torres, Steve Henley, Alex Doolittle, Dan Bridges, Amber Rush, Misty Butler, Lynn Greiner, Kim Risenmay, and Judge Bowden

**Minutes:** The November board meeting minutes were approved without edits.

### **ATJ Board Chair and Staff Report:**

**Chair Report:** The Ad Hoc Alliance Funding Group had their first meeting. Questions were posed to Alliance leaders and the answers will be discussed at the next meeting in January. Geoff is meeting with Justice Fairhurst in a few weeks to discuss ATJ issues.

**Staff Report:** Diana reported that the 2017 ATJ Conference will be June 2-4 in Yakima. Requests for workshop proposals will be released within the next few weeks. This year, the conference will be occurring immediately after the Statewide Legal Advocates Conference.

**Joint December Meeting Discussion:** Attendees discussed areas for further collaboration, including ensuring the Minority and Justice and Gender and Justice Commissions are tackling gender identity issues. Other areas of collaboration include user fees, fines, obligations, surveys, funding, and increasing efficiency. A few ideas came out of the meetings as well, including the creation of a “call for lawyers” for specific issues, a web page where people can share their stories of court experience, more collaboration between civil and criminal law, legal social workers, and community conversations. Follow up for these ideas will be maintained through the liaisons.

**ER 413:** The civil portion of proposed rule ER 413 is widely supported, but the criminal rule has been debated. Geoff made a motion to support the civil rule and abstain from supporting/not supporting the criminal part of the rule. Sal was in favor, Nick supported, and the motion passed. Nick will craft a letter stating that the ATJ Board is not taking a position on the criminal rule and share with the Board.

**State Planning Process:** Terra reported the State Planning Committee is in phase five of the process, which is to have a draft plan go out for comment. In their meeting on November 9<sup>th</sup>, the draft was almost finalized. They have received some feedback regarding looking at the State Plan through the lens of the new political climate. This may involve retaining the main content but altering some language. One

Access to Justice Board, 1325 Fourth Avenue – Suite 600, Seattle, WA 98101-2539 • Phone: 206 727-8200, Fax: 206 727-8310  
[www.wsba.org/atj](http://www.wsba.org/atj)

Established by The Supreme Court of Washington • Administered by the Washington State Bar Association

uncertainty is if it should be addressed before or after the draft goes out for comment, which will ideally be in December. There will be a three month comment period and a meeting to finalize the plan in April. The effective date will be in October 2017. There will be a presentation on the State Plan at the ATJ Conference.

**Practice of Law Board:** Amber spoke about the reconstitution of the POLB and GR 35 in line with the Supreme Court order. They are currently focusing on educating the public on issues, engaging non-lawyers and new lawyers, and engaging stakeholders. While the board does not have a focus yet, their goal is to not duplicate efforts and instead work together with the ATJ board and other commissions.

**BOG Update:** The BOG passed a resolution supporting funding for civil legal aid (not specifically the civil justice reinvestment plan). LPOs and LLLTs are now voting members of WSBA so the BOG considered the impacts this will have and will address them the next meeting. They will also address a policy regarding religious and spiritual gatherings at WSBA events. 30% of bar members are at an age where they will be retiring, and the BOG will discuss how to deal with issues arising from that. At the last meeting, the BOG approved the new proposed license fees. There is now a referendum circulating regarding the fees. Signatures are due December 23<sup>rd</sup>, at which time WSBA will have 90 days to confirm signatures and conduct a vote. If that happens, the ATJ Board may want to take a position. The next BOG meeting will be in January.

**Upcoming Meetings:** The next ATJ Board meeting will be on January 6<sup>th</sup> and there will be a working session at 9:00 a.m. before that meeting to discuss ATJ priorities and the joint meeting. One of the priorities is to host two meetings outside of King County per year. One is already scheduled for June in Yakima. It was decided that the other will be March 24<sup>th</sup> in Vancouver, WA (Clark County). Send ideas for collaboration for that specific meeting to Geoff.

**Announcements:** Catherine Brown is new Pro Bono Council Manager and will be located within the King County Bar Association. Bonnie Sterken is returning to the Justice Programs Coordinator position on Monday and Jessica DiPietro's last day at WSBA will be next Wednesday.

Steve Henley from the Board for Judicial Administration reported that its Policy and Planning Committee will be presenting to the BJA in December. The ATJ board should provide any potential priorities to the BJA after the meeting in January, and should include both the issue and the stakeholders to set the framework for a comprehensive approach to the priority.

February 16<sup>th</sup> is Legal Aid Lobby Day in Olympia. Jay requested 100% participation from ATJ Board.

The meeting adjourned at 12:44 p.m.



## WASHINGTON COURTS

---

December 12, 2016

*Sent via email to [geoff.revelle@stoel.com](mailto:geoff.revelle@stoel.com)*

Mr. Revelle,

I write you in your capacity as Access to Justice Board Chair. I was recently appointed as chair of the Washington State Pattern Forms Committee, after sitting on that Committee for seven years. Entering this new position, I have been reflecting on the values and goals of the Pattern Forms Committee moving into the future.

A primary goal of the Pattern Forms Committee is to increase access to justice for self-represented litigants and other court users. We will deepen our commitment to plain language forms. We will also endeavor to understand the diverse needs and challenges for all participants in the court process, including self-represented litigants, lawyers, the judiciary, clerks, and administrative staff.

It strikes me that our values and goals align, and the Pattern Forms Committee would benefit from collaborating with and hearing the perspective of the ATJ Board. In this spirit, I invite the ATJ Board to appoint a person to sit on the Pattern Forms Committee for a one-year term. I discussed this at a recent Pattern Forms Committee meeting, and our members unanimously welcomed your inclusion.

Regarding logistics, the Committee meets in person about four times a year in Seatac. There may be additional email discussions and teleconferences. Our staff member, Merrie Gough, can answer specific questions about what the commitment entails. She can be reached at [Merrie.Gough@courts.wa.gov](mailto:Merrie.Gough@courts.wa.gov).

I am happy to speak with you about this more. Please reach out to me if the ATJ Board has any suggestions for the Pattern Forms Committee, or if there is any way in which we can better collaborate.

Sincerely,  
Commissioner Rebekah Zinn  
Chair, Washington State Pattern Forms Committee  
[zinnr@co.thurston.wa.us](mailto:zinnr@co.thurston.wa.us)

cc: Jim Bamburger

**EQUAL**

**LEGAL AID**

**JUSTICE**

**LOBBY DAY**

**COALITION**

**2 0 1 7**

In response to the urgent and growing civil justice crisis in our state, as documented in the 2015 Civil Legal Needs Study Update, we are asking the Legislature to make a substantial increase in funding for civil legal aid. By advocating with us, you can help ensure that low-income Washingtonians are able to protect their families, homes, and livelihoods.

We'll provide you with training, talking points, and an opportunity to meet with your legislators.

Join a strong and growing movement for equal justice!

**REGISTER TODAY!**

<http://bit.ly/LALD2017>

**What:** Legal Aid Lobby Day

**When:** Thursday, February 16, 2017, 9:00am - 3:30pm

**Where:** United Churches, 110 11th Ave SE, Olympia

**Who:** You and equal justice advocates from across the state

**Why:** To make *justice for all* a reality!

**Purpose:** The purpose of the Statewide Civil Legal Aid to Crime Victims Program is to provide effective civil legal aid services, in concert with other community-based professional services, to address civil legal problems that arise from criminal victimization.

**Implementation of the statewide Integrated Civil Legal Aid for Crime Victims Program will be carried out consistent with the following guidelines:**

- Program services will be delivered by civil legal aid programs with a demonstrated history of providing services to crime victims.
- Program resources will be invested to underwrite a full range of civil legal aid services for crime victims.
- Program services will be offered equitably to persons throughout Washington State ensuring that members of historically marginalized populations have equitable access to culturally and linguistically responsive civil legal aid services.
- Civil legal aid services will, where practicable, be made available to crime victims where they seek and receive other services arising from or related to their victimization.
- Crime victims will be eligible for legal aid services from the program without regard to age, income, ethnicity, citizenship or immigration status, race, sexual orientation, gender identity, religion, language, ability or disability or other legally protected characteristic.
- Priority focus will be given to clients presenting the most critical legal needs and who experience the greatest barriers to securing the legal help they need to address the problems arising from their victimization.
- Legal aid providers will coordinate with one another to offer as seamless an array of legal services to crime victims throughout Washington State as possible.

**Statewide  
Civil Legal Aid  
to  
Crime Victims  
Program**



### 2017 LFW Grants Spreadsheet

	2017 Annual	Home Justice	Prison & Reentry	Community Redevelopment	Foreclosure Prevention	Special	Totals
ACLU-WA			\$121,120				\$121,120
Benton Franklin Legal Aid	\$58,992						\$58,992
Blue Mountain (Walla Walla)	\$28,729						\$28,729
Center for Justice			\$125,000	\$100,000		\$30,000	\$255,000
Chelan Douglas VAS	\$56,652						\$56,652
Clallam Jefferson Pro Bono	\$35,000						\$35,000
Clark Co. VLP	\$41,389						\$41,389
Colectiva Legal del Pueblo				\$12,500			\$12,500
Columbia Legal Services	\$3,317,760		\$500,000	\$625,000	\$375,000		\$4,817,760
Community Action- Skagit Co. VLP	\$80,035						\$80,035
Cowlitz Wahkiakum Legal Aid	\$30,644						\$30,644
Disability Rights Washington			\$348,464				\$348,464
Eastside Legal Assistance	\$65,902						\$65,902
Freedom Education Project Puget Sound			\$50,000				\$50,000
Girls Scouts of Western Washington			\$50,000				\$50,000
Human Rights Defense Center			\$125,000				\$125,000
King Co. Bar Foundation	\$458,824					\$8,800	\$467,624
Kitsap Co. Legal Services	\$65,772						\$65,772
LAW Advocates (includes Island)	\$143,235						\$143,235
Lewis Co. Bar Legal Aid	\$23,061						\$23,061
Northwest Consumer Law Center					\$125,000		\$125,000
Northwest Immigrant Rights	\$1,221,239		\$85,341				\$1,306,580
Northwest Justice Project		\$900,000				\$300,000	\$1,200,000
Public Defender Association				\$400,000			\$400,000
Seattle Community Law Center	\$150,000						\$150,000
Snohomish Co. Legal Services	\$101,377						\$101,377
Solid Ground	\$116,817						\$116,817
Spokane Co. Bar VLP	\$103,495						\$103,495
STAR Project			\$209,851				\$209,851
Tacoma Pierce Co. VLP	\$182,000					\$5,000	\$187,000
TeamChild	\$406,067		\$113,787				\$519,854
Thurston Co. VLS	\$90,000						\$90,000
Unemployment Law Project	\$206,207			\$100,000			\$306,207
University Beyond Bars			\$50,000				\$50,000
Washington Defender Assoc.			\$125,000				\$125,000
Wayfind				\$100,000			\$100,000
Yakima Co. VAS	\$46,400						\$46,400
<b>Totals</b>	<b>\$7,029,597</b>	<b>\$900,000</b>	<b>\$1,903,563</b>	<b>\$1,337,500</b>	<b>\$500,000</b>	<b>\$343,800</b>	<b>\$12,014,460</b>