

**MEETING MINUTES**  
October 19, 2017

The Practice of Law Board (PLB) met on October 19, 2017 at the Office of the Washington State Bar Association. PLB members attending were: Hon. Paul Bastine, ret., Chair; Trena Berton, Professor Emeritus George Critchlow, Brooks Goode, Dominique' Jinhong, Andre Lang, Amber Marie Rush, Sarah Sumadi, Gary Swearingen, and Doug Walsh. Michelle Lucas, Access to Justice Board Liaison, WSBA member Gabriel Foster, and Julie Shankland, WSBA staff liaison, also attended. Sean Davis, General Counsel, attended a portion of the meeting.

**MINUTES**

The Board approved the September 21, 2017 minutes by unanimous consent.

**LEGAL CHECKUP**

The Board discussed the goals, target audience and distribution plan for the legal checkup project. The Board also began a discussion about how to determine and prioritize the substantive topics and questions in the legal checkup document. The Board began a discussion about how and when to seek stakeholder input on this project.

**GR 24 AMENDMENT**

The Board discussed a possible amendment to GR 24 authorizing website document preparation services. The Board discussed different ways to accomplish this result, the type of regulation needed, and necessary remedies. The Board will continue this discussion at the next meeting. The Chair asked each Board member to think about one topic that should be in this proposed new rule. The Board will also consider whether to move forward on this project.

The Board voted to enter Executive Session to consider one unauthorized practice of law complaint.

**EXECUTIVE SESSION**

The Board voted to end the Executive Session.

The meeting was adjourned.

