

**Minutes**  
**October 5, 2018**

The meeting of the Mandatory Continuing Legal Education Board was called to order by Chair John Bender at 10:00 am on Friday, October 5, 2018. Board members in attendance were:

John Bender, Chair  
Todd Alberstone  
Andrew Lee Benjamin  
Asia Wright  
Ayanna Colman  
Melissa Skelton, via phone

Liaisons and Staff attending were:

Robert Henry	Associate Director, Regulatory Services/MCLE Board Staff Liaison
Nina Cohen	MCLE Analyst
Gabe Moore	MCLE Analyst
Paul Swegle, via phone 10-11	BOG Liaison

**MCLE Board Orientation**

Robert Henry presented to the Board a short history and overview of the MCLE Board, its structure, relationship to the court, and MCLE Board member expectations.

**Review of Minutes for August 17, 2018**

The Board reviewed and approved the minutes from their August 17, 2018 meeting.

**Diversity Committee Rule Change Proposal**

The Board heard from guests Laura Wulf, WSBA Diversity Committee member, Karrin Klotz, WA Women Lawyers member, and Dana Barrett, WSBA Diversity and Inclusion Specialist, on a proposed revision to APR 11 that would require one of the six required ethics credits to be in the category of diversity and anti-bias in the legal profession and the practice of law. The Board formed a subcommittee to review the proposal and make a recommendation. The subcommittee is composed of Board members Asia Wright, Todd Alberstone, and Ayanna Colman.

**MCLE Hardship Petitions**

The Board reviewed and decided by motion two hardship petitions. No listing of these motions is included in order to protect the confidentiality of the lawyers.

**Vice Chair Nomination**

The Board nominated and officially voted for Asia Wright to serve as vice chair of the MCLE Board for the 2018-2019 term.

**Course Audit Reports**

The Board heard two reports from Asia Wright on her audits of accredited sponsor Practising Law Institute's course, "Environmental Regulation 2018 Hot Topics, Regulatory Developments, and Practical Guidance for Corporate Compliance"; and ACC Washington's course, "2<sup>nd</sup> Annual Business Summit".

**FYI Items**

The Board was updated on the changes to the MCLE fee structure that were effective October 1, 2018. The Board was informed of refunds sent to members who were overcharged for MCLE late fees due to a software programming error.

**Adjournment**

There being no further business at hand, the Board meeting was adjourned at 12:00 p.m. The next regularly scheduled Board meeting will be at 10:00 a.m. on Friday, January 11, 2019.

Respectfully submitted,

Robert Henry  
Associate Director, Regulatory Services  
MCLE Board Staff Liaison