

## LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

### Meeting Minutes for January 14, 2019

Washington State Bar Association  
1325 Fourth Avenue – Suite 600  
Seattle, Washington 98101

#### LLLT Board Members in Attendance:

- |   |   |
|---|---|
| <input type="checkbox"/> Stephen Crossland, Chair         | <input checked="" type="checkbox"/> Stephanie Delaney (remote)    |
| <input checked="" type="checkbox"/> Sarah Bove (remote)   | <input type="checkbox"/> Gail Hammer                              |
| <input checked="" type="checkbox"/> Glen Bristow          | <input checked="" type="checkbox"/> Nancy Ivarinen (Acting Chair) |
| <input checked="" type="checkbox"/> Catherine Brown       | <input type="checkbox"/> Andrea Jarmon                            |
| <input checked="" type="checkbox"/> Christy Carpenter     | <input checked="" type="checkbox"/> Genevieve Mann (remote)       |
| <input checked="" type="checkbox"/> Brenda Cothary        | <input checked="" type="checkbox"/> Ruth McIntyre                 |
| <input checked="" type="checkbox"/> Jeanne Dawes (remote) | <input checked="" type="checkbox"/> Jennifer Petersen             |
|   | <input checked="" type="checkbox"/> Amy Riedel (remote)           |

#### **Staff and Others in Attendance during some or all of the meeting:**

Renata Garcia (Innovative Licensing Programs Manager), Jaimie Patneau (LLLT Lead), Jennifer Ortega (LLLT#118), P.J. Grabicki (BOG liaison)

#### **Call to Order / Preliminary Matters**

The meeting was called to order at 1:02 p.m.

- Outreach Update

Sarah Bove reported on the Q&A session held at the University of Washington.

Jennifer Ortega reported that the Showalter Middle School career fair will take place on March 6, 2019.



Renata Garcia shared details about the upcoming Legal Lunchbox that is tentatively scheduled for May 28<sup>th</sup>. The goal of this Legal Lunchbox is to provide an overview of the license and cover how to incorporate LLLTs within law firms. The planning committee is hoping to provide current examples of how law firms are incorporating LLLTs. The board asked to receive an invitation to this Legal Lunchbox.

Catherine Brown shared that Law Advocates submitted a proposal to the Access to Justice Conference that included LLLTs and Legal Interns. The Access to Justice Conference will be held in Spokane in June 2019.

Nancy Ivarinen advised board members to encourage students who may be considering enrolling in the University of Washington practice area courses. Amy Riedel offered to connect WSBA staff with college advising centers to share flyers.

- Approval of Meeting Minutes

The December 10, 2018 meeting minutes were approved.

#### **Comment to the Court re Reformatted Amendments to APR 28**

Renata shared a draft letter to the Court detailing the board's comment. The board offered edits and suggestions and then determined they would review the final draft of the letter by email. Renata advised that the deadline for submitting comments to the Court is February 1<sup>st</sup>.

#### **New Practice Area Workgroup (Nancy Ivarinen)**

Nancy shared that the workgroup is working through questions around garnishments and LLLTs needing to be licensed as collection agencies. At this point, the options are to ask for a legislative change or to work with the AG to the collection agency board. Renata will speak with the Legislative Affairs Manager at WSBA and will report back at the next meeting.

Nancy also shared that the workgroup is refining areas of the next practice area, Work and School. The workgroup is working to find subject matter experts and invite them to future meetings to share knowledge.

#### **Admissions and Education Committee (Genevieve Mann)**

Genevieve discussed that Yakima Community College is interested in offering a LLLT core curriculum course to gauge interest before offering the entire core curriculum coursework. The board discussed that this class would be offered based on one of the approved colleges courses as opposed to having Yakima Community College create the course.

Genevieve also shared that the board received a request from a student who is attempting to have her foreign degree obtained in Australia accepted to meet the AA requirement. The board



approved by motion a policy regarding foreign degree equivalency as follows: A foreign degree can be used to meet the associate level degree requirement if accompanied by foreign degree equivalency documentation issued by the credentialing service utilized by the college providing the core curriculum education.

Genevieve shared that many students who are interested in enrolling in the practice area courses don't qualify because they graduated before their paralegal program was LLLT Board approved. She reported that the Education and Admissions Committee discussed the issue and determined that students in situations like these would have to retake the courses. The board agreed.

**Trust Account Committee (Jeanne Dawes)**

Jeanne shared that there has been no movement on the trust account committee suggestion. The group discussed the various options and Jeanne determined she would work on this with the other committee members. Nancy requested that written materials be submitted before the next board meeting for review.

**Comment regarding LLLT applicants who are J.D. holders**

The board reviewed a comment submitted regarding LLLT applicants who have a J.D. degree. The board discussed and determined that all applicants, including J.D. holders, must meet APR 28 requirements. No action was taken on this comment.

**Adjournment**

The meeting adjourned at 2:27 p.m.

