

**WASHINGTON STATE BAR ASSOCIATION
LAW CLERK BOARD**

MINUTES
August 2, 2019

Law Clerk Board Members in Attendance

- | | |
|----------------------------------------------------------------|-----------------------------------------------------|
| <input checked="" type="checkbox"/> Dan Clark, BOG Liaison | <input type="checkbox"/> Michelle Myers |
| <input checked="" type="checkbox"/> Benjamin Phillabaum, Chair | <input checked="" type="checkbox"/> Amy Perlman |
| <input checked="" type="checkbox"/> Joyce Heritage | <input type="checkbox"/> Emily Mowrey |
| <input checked="" type="checkbox"/> John Meyers | <input checked="" type="checkbox"/> Christell Casey |
| <input checked="" type="checkbox"/> Matt McCoy | |

Staff and Others in Attendance

Jean McElroy, Chief Regulatory Counsel ad Katherine Skinner, Innovative Licensing Analyst & Liaison to the Board also attended.

BOARD BUSINESS

Public Agenda

The Law Clerk Board (Board) began with a discussion regarding feedback from the Board of Governors and outreach for the program. The Board would like more research data on the program to gauge best efforts in further outreach. Katherine will bring the data to the next Board meeting for further discussion.

Confidential Agenda

The Board approved the following via consent agenda:

- Minutes of the May 3, 2019 meeting
- FY 2020 meeting calendar

Other Actions/Petitions/Requests

- Nine applicants were approved to enroll in the Law Clerk Program
- One Primary tutor application was approved
- One employment waiver was approved
- A request to add a title to the Jurisprudence reading list was approved



Evaluations

- The Board conducted four first-year evaluations and approved continuation in the program upon completion of all remaining first year coursework and book reports.
- The Board conducted three fourth-year evaluations and approved successful completion of the program upon submission of all remaining coursework and book reports.

Respectfully Submitted,

Katherine Skinner, Innovative Licensing Analyst

