

MINUTES

**WASHINGTON STATE BOARD OF
MANDATORY CONTINUING LEGAL EDUCATION**

September 18, 2009

The meeting of the Washington State Board of Continuing Legal Education was called to order by Chair-Elect Karen L. Sayre at 10:18 a.m. on Friday, September 18, 2009, at the WSBA Conference Center in Seattle, Washington. Board members in attendance were:

- Rebecca C. Robertson, Chair
- James Andrus
- Efrem Krisher
- John Tappan Menard
- Karen L. Sayre
- Tera Schreiber
- Kay L. Verelius

Absent were Catherine Moore and Brian L. Comstock, BOG liaisons.
Liaisons and Staff attending were:

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| Jean McElroy | Regulatory Services Director |
| Kathleen Todd | MCLE Board Executive Secretary |
| Adriana Castano-Agudelo | MCLE Analyst |

APPROVAL OF THE MINUTES

The minutes of the July 17, 2009, meeting were approved by motion.

BOARD AUDIT OF CLE COURSE

A Board member who audited a CLE course made a presentation to the Board about the audit. The Board auditor rated the course attended as a good quality CLE course. The auditor reported that most of the presenters were not engaging or dynamic, perhaps due to the program being presented simultaneously via webcast, which may have limited the presenters' mobility. The auditor stated that the sponsor/presenters should make greater efforts to get the audience more involved and to track actual attendance accurately, since many people did not attend the entire seminar.

SPONSOR DISCUSSIONS

The Board met with a sponsor of CLE courses to discuss the sponsor's practices and challenges for providing high quality continuing legal education courses. The

Board also invited suggestions for improving the quality of these courses and how the Board could facilitate those changes.

CLE QUALITY SURVEY

Due to the low response rate for the *SurveyMonkey* MCLE survey, the Board invited the WSBA CLE Department Director to discuss ideas for how the Board could increase WSBA members' willingness to take a survey about CLE quality. Feedback and recommendations were provided and discussed by the Board.

PROPOSED ATTENDANCE REPORTING FORM

The Board considered a request from a sponsor to use a modified form to report attendance at a CLE course. The Board approved the request, concluding that the modified attendance reporting form does not violate any MCLE regulations.

ATTENDANCE REPORTING FORM

The Board considered possible revisions to the current attendance reporting form with the purpose of making attendance reporting a more accurate process. WSBA will do some auditing of attendance reports to help the Board determine whether modifications to the form are needed.

COMPLIANCE AND PETITION PROCESS

The Board approved revisions to the petition form to make them better aligned with the rule and regulations requirements.

ACCESSIBILITY OF CLE COURSE FOR NURSING AND PUMPING MOTHER LAWYERS

The Board considered the need for nursing and pumping mother lawyers to have special accommodations at CLE courses. The Board will promote awareness among CLE providers regarding any special accommodations issues.

Reg 102(e) EVALUATION FORM REQUIREMENT

The Board passed a motion to initiate a pilot program that allows *non*-WA-based lawyers who take courses from *non*-WA sponsors to be able to satisfy the APR 11 Reg 102(e) requirements (that sponsors make evaluation forms available to all attendees). This pilot will be in effect until the January 2010 Board meeting.

SPONSOR APPEAL FOR ETHICS CREDITS

The Board considered a request from a sponsor for ethics credits. The Board denied the request, concluding that the course materials did not fit within the definition of ethics in APR 11 Regulation 101(g).

LAWYER PETITIONS

The Board considered twenty-seven lawyer petitions. Each petition was considered and resolved by motion. No listing of these motions is attached to these minutes to protect the confidentiality of the members.

ADJOURNMENT

There being no further business at hand, the MCLE Board meeting was adjourned at 1:08 p.m. The next Board meeting will be at 10:00 a.m. on Friday, November 20, 2009.

Respectfully submitted,

Adriana Castano-Agudelo
Acting MCLE Board Executive Secretary