MCLE BOARD MINUTES January 23, 2009

MINUTES

WASHINGTON STATE BOARD OF MANDATORYCONTINUING LEGAL EDUCATION

January 23, 2009

The meeting of the Washington State Board of Mandatory Continuing Legal Education was called to order by Chair Rebecca Robertson at 10:04 a.m. on Friday, January 23, 2009 at the WSBA Conference Center in Seattle, Washington. Board members in attendance were:

Rebecca C. Robertson, Chair
James Andrus
Efrem Krisher
John Tappan Menard
Karen L. Sayre
Tera Schreiber
Kay L. Verelius

Absent was Brian L. Comstock, BOG liaison.

Liaisons and Staff attending were:

Kathleen Todd	MCLE Board Executive Secretary
Adriana Castano-Agudelo	MCLE Analyst

APPROVAL OF THE MINUTES

The minutes of the November 21, 2008 meeting were approved by motion.

SPONSOR DISCUSSIONS

The Board met with two sponsors of CLE courses to discuss their practices and challenges for providing high quality continuing legal education courses. The Board also invited suggestions for improving the quality of these courses and how the Board could facilitate those changes.

POLICY FOR CLE CERTIFICATION (C2/C3) FORM SUBMISSION DEADLINE

The Board approved by motion to change the submission deadline for the CLE Certification (C2/C3) forms to February 1 with no grace period. The new deadline conforms to the new license fee deadline adopted by the WSBA Board of Governors

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(BOG). The new policy will go into effect if there are no objections by the BOG within 60 days of the MCLE Board's promulgation of this policy.

POLICY FOR COURSE MATERIALS RETENTION TIME

The Board approved by motion a policy to require CLE course sponsors to retain course materials for four years. APR 11 Regulation 102(b) requires that sponsors must make course materials available to the MCLE Board upon request, but gives no time limit for how long sponsors need to keep materials available for the MCLE Board. This new policy specifies the needed time limit. The new policy will go into effect if there are no objections by the BOG within 60 days of the MCLE Board's promulgation of this policy.

CONSENT CALENDAR

Seventeen lawyer petitions and one sponsor petition were submitted to the Board on the Consent Calendar. Each petition was previously considered by the MCLE Board Petition Committee on January 9, 2009, and a recommendation on each was made for review by the full Board. The full Board assessed each recommendation and resolved by motion to approve all petition decisions, which passed unanimously. No list of the petition decisions is attached to these minutes to protect the confidentiality of members and sponsor.

SUPPLEMENTAL LAWYER PETITIONS

The Board considered 15 lawyer petitions. Each petition was considered and resolved by motion, which passed unanimously. No listing of these motions is attached to these minutes to protect the confidentiality of the member and sponsor.

ADJOURNMENT

There being no further business at hand, the MCLE Board meeting was adjourned at 12:35 p.m. The next Board meeting will be at 10:00 a.m. on Friday, March 20, 2009.

Respectfully submitted,
Kathleen Todd
MCLE Board Executive Secretary