

# WASHINGTON STATE BAR ASSOCIATION

## WSBA ENTITY ANNUAL REPORT FORM

FY 2023: October 1, 2022 – September 30, 2023

*The mission of the Washington State Bar Association is to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice.*

**Instructions:** In accordance with the WSBA Bylaws, Committees, Other Bar Entities (excluding Regulatory Boards<sup>1</sup>), Councils, and Sections must submit an annual report to the Executive Director. The information below should reflect the activities and outcomes from the fiscal year FY2023 (October 1, 2022 – September 30, 2023). Information in the annual report will be provided to the Executive Director and Board of Governors, and may be published for other purposes, such as *Bar News*, volunteer recruitment messaging, and other WSBA activity-based reporting.

It is recommended that completion of the annual report be a collaborative effort with members of your entity, the BOG liaison, and the staff liaison.

**Submission Deadline is Friday, October 13:** please submit by emailing [barleaders@wsba.org](mailto:barleaders@wsba.org) or requesting that your staff liaison submit the report internally.

<b>Name of Entity:</b>	WSBA Litigation Section
<b>Entity Size:</b> <i>Total Number of Entity/Section Executive Committee Positions</i>	10
<b>Chair or Co-Chairs:</b>	none
<b>Staff Liaison:</b> <i>Include name, job title, and department if known</i>	Carolyn MacGregor
<b>Board of Governors Liaison(s):</b>	Tom Ahearne
<b>Purpose of Entity:</b> <i>May be stated in Bylaws, Charter, Court Rule, etc.</i>	
The Litigation Section strives to be the voice of civil litigators practicing in Washington State. The Section is involved in a wide range of activities that interest those who handle civil matters in superior or federal courts. Activities include review and formal input concerning legislation and rule making, annual midyear trial skills seminar and support for litigation skills training	
<b>Strategy to Fulfill Purpose:</b>	
Continue with current programs focused on litigation skills, professionalism, diversity and mentorship.	

October 1, 2022 – September 30, 2023 (FY23)

<b>How does the entity’s purpose help further the mission of the WSBA “to serve the public and the members of the Bar, to ensure integrity of the legal profession, and to champion justice”?</b>		
By focusing on core fundamentals of professionalism and diversity while pursuing justice for our clients.		
<b>2022-2023 Entity Accomplishments:</b>		
None other than to regroup the section, elect a new Chair and to chart a course for a successful 2023-2024 year.		
<b>Looking Ahead: 2023-2024 Top Goals &amp; Priorities:</b>		
<b>1</b>	Scholarship programs at all Washington law schools	
<b>2</b>	Continue the mentorship program, including recruiting experienced litigators as mentors and law students or young attorneys as mentees	
<b>3</b>	Annual trial skill CLE	
<b>4</b>	Review and comment on legislative bills relevant to litigation section and its members	
<b>5</b>	Support of WSBA’s trial advocacy program	
<b>Please describe how this entity is addressing diversity, equity, and inclusion:</b> <i>How have you elicited input from a variety of perspectives in your decision-making? What have you done to promote a culture of inclusion within the board or committee? What has your committee/board done to promote equitable conditions for members from historically underrepresented backgrounds to enter, stay, thrive, and eventually lead the profession? Other?</i>		
We want to be mindful and ensure our CLE programs include diverse speakers/presenters and perspectives. We try to ensure both practice, geographic, and ethnic diversity on our Executive Committee. We will continue to promote diversity within our section leadership and in the presenters and speakers at section programs and identify outreach opportunities to increase diversity in our membership and leadership		
<b>Please share feedback regarding the support and engagement provided by WSBA.</b> <i>For example:</i>		
<ul style="list-style-type: none"> <li>• <i>Quality of WSBA staff support/services, including technology solutions</i></li> <li>• <i>Involvement with Board of Governors, including assigned BOG liaison(s)</i></li> <li>• <i>Ideas you have for ways WSBA can continue to strengthen/support your entity.</i></li> </ul>		
WSBA staff are amazing and have helped steer this section to a more stable course. Staff is always responsive and available to answer questions and ensure that our section complies with WSBA requirements.		
		Click or tap here to enter text.
		Newsletters/publications produced

<b>SECTIONS ONLY: Please quantify your section’s 2022-2023 member benefits:</b>  <i>For example:</i> <ul style="list-style-type: none"> <li>• \$3000 Scholarships, donations, grants awarded;</li> <li>• 4 mini-CLEs produced</li> </ul>	Click or tap here to enter text.	Mini-CLEs produced
	Click or tap here to enter text.	Co-sponsored half-day, full-day and/or multi-day CLE seminars with WSBA
	Click or tap here to enter text.	Co-sponsored half-day, full-day and/or multi-day CLE seminars with <i>non</i> -WSBA entity
	Click or tap here to enter text.	Receptions/forums hosted or co-hosted
	\$6,000	Scholarships, Donations, & Grants
	\$600	New Lawyer Outreach events/benefits
	Mentor program; listserv. Unable to host annual reception/dinner for Supreme Court.	Other (please describe): Click or tap here to enter text.
<b>SECTIONS ONLY: Please quantify your section’s 2022-2023 legislative activity.</b>	None	Bills Reviewed
	None	Bills tracked
	None	Comments proposed
	None	Bills proposed/drafted
<b>Entity Detail Report: To Be Completed by WSBA Staff</b>		
<b>Number of Entity Members/Section Executive Committee Members:</b>		7
<b>Number of Section Members:</b> <i>As of September 1, 2023. Note: The Section Membership year runs on the calendar year.</i>		1,025
<b>Number of Applicants for FY24 Positions:</b> <i>October 1, 2023 – September 30, 2024</i>		4
<b>Do you have vacant positions for the coming year, FY24?</b>		Yes - 1

<b>FY23 Budgeted Direct Expenses:</b> <i>As of September 30, 2023.</i> <i>For Sections, this does not include the Per-Member-Charge.</i>	<b>\$48,239</b>
<b>FY23 Total Direct Expenses:</b> <i>Draft estimate as of Dec. 1, 2023</i> <i>For Sections, this does not include the Per-Member-Charge.</i>	<b>\$20,088</b>

---

<sup>i</sup> Supreme Court Boards (Access to Justice Board, Disciplinary Board, LLLT Board, Limited Practice Board, MCLE Board and Practice of Law Board) provide annual reports to WSBA to support its responsibility under [GR 12.3](#), to provide oversight and monitor compliance with applicable rules and orders. Boards have the option to use the WSBA template or to share their annual reports to the Washington Supreme Court.