



**Board of Governors Meeting
Courtyard by Marriott
Richland, WA
July 26-27, 2019**

WSBA Mission: To serve the public and the members of the Bar, to ensure the integrity of the legal profession, and to champion justice.

PLEASE NOTE: ALL TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE

FRIDAY, JULY 26, 2019

GENERAL INFORMATION 2
 AGENDA 18

11:00 A.M. – 12:00 P.M.

WELCOME
 PRESIDENT’S REPORT AND INTERIM EXECUTIVE DIRECTOR’S REPORT
 MEMBER AND PUBLIC COMMENTS (guests’ issues of interest)
 CONSENT CALENDAR (action)
 • May 16-17, 2019, Minutes 24
 • July 8, 2019, Special Meeting Minutes 36
 • Appoint Chairs and Vice-Chairs to WSBA Committees and Boards..... 38
 PRESENTATION OF LOCAL HERO AWARDS

12:00 P.M. – LUNCH WITH LIAISONS AND GUESTS

1:00 P.M. – 2:30 P.M.

LAW CLERK PROGRAM PRESENTATION - Ben Phillabaum, Chair 69
 PROCESS AND SELECTION OF 2019-2020 WSBA TREASURER (action)..... 77
 PERSONNEL COMMITTEE PROPOSED WSBA BOG NO RETALIATION POLICY – Governor Chris Meserve, Chair, and Felix Neals, Interim Director of Human Resources (**first reading**) 84

2:30 P.M. – BREAK

2:45 P.M. – 5:00 P.M.

- COMMITTEE ON PROFESSIONAL ETHICS (CPE) PROPOSED AMENDMENTS TO RPC 1.15A(h)(9) RE SAFEGUARDING PROPERTY** – Anne Seidel, CPE Member (phone), and Jeanne Marie Clavere, Professional Responsibility Counsel (phone) **(action)** 100
- PRO BONO AND PUBLIC SERVICE COMMITTEE PROPOSED PRO BONO MODEL POLICIES** – Paul Okner, Committee Co-Chair (phone); Diana Singleton, Access to Justice Manager (phone); and Kevin Plachy, Interim Director of Advancement **(first reading/potential action)** 103
- COUNCIL ON PUBLIC DEFENSE (CPD) PROPOSED APPELLATE GUIDELINES** – Travis Stearns, CPD Vice Chair (phone), and Kevin Plachy, Interim Director of Advancement **(first reading)** LM
- COMMITTEE ON WSBA MISSION PERFORMANCE AND REVIEW RECOMMENDATIONS** – President-elect Rajeev Majumdar, Chair, and Pam Inglesby, Bar Services Manager **(first reading)**LM
- CRITERIA FOR ADDING AND NAMING WSBA APEX AWARDS** – Governor Russell Knight, Chair, and Sara Niegowski, Chief Communications and Outreach Officer **(action)** 117

5:00 P.M. – RECESS

SATURDAY, JULY 27, 2019

8:00 A.M. – BREAKFAST WITH WASHINGTON LEADERSHIP INSTITUTE (WLI)

9:00 A.M. – 12:00 P.M.

- UPDATE RE ABA 2019 ANNUAL MEETING** – James Williams, Washington State Delegate to the American Bar Association (ABA) 123
- BUDGET AND AUDIT COMMITTEE PROPOSALS** – Governor/Treasurer Dan Bridges, and Terra Nevitt, Interim Executive Director **(first reading)**
 - Draft WSBA FY2020 Budget 135
 - Proposed Fiscal Policy Change re Cost Centers 195
 - Proposed Supplemental Audit Options 202
- DECISION RE FILLING VACANT DISTRICT 3 SEAT (potential action)**
- UPDATE FROM GOVERNORS RE COMMITTEE AND LIAISON ASSIGNMENTS**
- PROPOSALS RE BOARD UPDATES AND COMMUNICATIONS** – Sara Niegowski, Chief Communications and Outreach Officer **(first reading)** LM

- UPDATE FROM BOG MEMBERS OF THE WASHINGTON SUPREME COURT WSBA
STRUCTURE WORKGROUP** – Governors Dan Clark, Kyle Sciuchetti, and Paul Swegle

12:00 P.M. – LUNCH

1:00 P.M. – 3:00 P.M.

- BOG CIVIL LITIGATION RULES REVISION WORK GROUP CHARTER** – Governor/Treasurer
Dan Bridges (**first reading**) 210
- OPEN PUBLIC MEETINGS ACT (OPMA) POLICY DISCUSSION (first reading)**.....LM
- GOVERNOR ROUNDTABLE** (Governors’ issues of interest)
- ANNOUNCE BASIS FOR EXECUTIVE SESSION PURSUANT TO RCW 42.30.110(1)(i) (if needed)**
- INFORMATION**
 - Interim Executive Director’s Report 212
 - FY2019 Third Quarter Management Report..... 273
 - Diversity and Inclusion Events 281
 - Financial Statements
 - Financials as of May 31, 2019 283
 - Investment Update as of May 31, 2019..... 325
- PREVIEW OF SEPTEMBER 26-27, 2019, MEETING** 326

3:00 – ADJOURN

2019-2020 Board of Governors Meeting Issues

NOVEMBER (Seattle)

Standing Agenda Items:

- Access to Justice Board Annual Report (Information)
- Financials
- FY2018 Fourth Quarter Management Report
- 2018-2019 Legislative Priorities
- 2018-2019 Legislative Review Committee Recommendations
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- Outside Appointments (if any)
- Washington Leadership Institute (WLI) Fellows Report
- WSBA Practice Sections Annual Reports (ED Report Information)
- WSBF Annual Report

JANUARY (Seattle)

Standing Agenda Items:

- ABA Midyear Meeting Sneak Preview
- Client Protection Fund (CPF) Annual Report
- Financials
- FY2018 Audited Financial Statements
- FY2019 First Quarter Management Report
- Legislative Session Report
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- Outside Appointments (if any)

MARCH (Olympia)

Standing Agenda Items:

- ABA Mid-Year Meeting Report
- Financials
- Legislative Report
- Outside Appointments (if any)
- Supreme Court Meeting

March 2018 Agenda Items:

- BOG Civil Litigation Rules Committee Report
- Mandatory Malpractice Insurance Final Report

May (Yakima)

Standing Agenda Items:

- BOG Election Interview Time Limits (Executive Session)
- Financials
- FY2019 Second Quarter Management Report
- Interview/Selection of WSBA At-Large Governor
- Interview/Selection of the WSBA President-elect
- Legislative Report/Wrap-up
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- Outside Appointments (if any)
- WSBA APEX Awards Committee Recommendations (Executive Session)

JULY (Richland)

Standing Agenda Items:

- ATJ Board Report
- BOG Retreat
- Court Rules and Procedures Committee Report and Recommendations
- Financials
- Draft WSBA FY2020 Budget
- FY2019 Third Quarter Management Report
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- WSBA Committee and Board Chair Appointments
- WSBA Mission Performance and Review (MPR) Committee Update
- WSBA Treasurer Election

SEPTEMBER (Seattle)

Standing Agenda Items:

- 2020 Keller Deduction Schedule
- ABA Annual Meeting Report
- Chief Hearing Officer Annual Report
- Professionalism Annual Report
- Report on Executive Director Evaluation (Executive Session)
- Financials
- Final FY2020 Budget
- Legal Foundation of Washington Annual Report
- Washington Law School Deans
- WSBA Annual Awards Dinner
- WSBF Annual Meeting and Trustee Election

Board of Governors – Action Timeline

Description of Matter/Issue	First Reading	Scheduled for Board Action
CPE Proposed Amendments to RPC 1.15A(h)(9) re Safeguarding Property	May 16-17, 2019	July 26-27, 2019
Criteria for Adding and Naming WSBA APEX Awards	May 16-17, 2019	July 26-27, 2019
Draft WSBA FY2020 Budget	July 26-27, 2019	Sept 26-27, 2019
Proposed Fiscal Policy Change re Cost Centers	July 26-27, 2019	Sept 26-27, 2019
Proposed Supplemental Audit Options	July 26-27, 2019	Sept 26-27, 2019
Committee on WSBA Mission Performance and Review Recommendations	July 26-27, 2019	Sept 26-27, 2019
Proposals re Board Updates and Communications	July 26-27, 2019	Sept 26-27, 2019
BOG Civil Litigation Rules Revision Work Group Charter	July 26-27, 2019	Sept 26-27, 2019

Pro Bono and Public Service Committee Proposed Pro Bono Model Policies	July 26-27, 2019	Sept 26-27, 2019
Personnel Committee Proposed WSBA BOG No Retaliation Policy	July 26-27, 2019	Sept 26-27, 2019
CPD Proposed Appellate Guidelines	July 26-27, 2019	Sept 26-27, 2019